

THE IARS INTERNATIONAL INSTITUTE

Job Description: Research Intern

The Context

The [IARS International Institute](#) has a charitable mission to give everyone a chance to forge a safer, fairer and more inclusive society. We achieve our charitable aims by producing evidence-based solutions to current social problems, sharing best practice, and by supporting young people and the community to shape decision-making. We are recognised as a leader in creating new knowledge and forming public and expert opinion.

What we do

The IARS Articles of Association state that the charity is set up "To promote and contribute to the development and civic participation of young people, children and adult members of the community as individuals and members of society".

We deliver our charitable mission:

- **By empowering marginalised individuals** of our society (e.g. young people, abused women, refugees, asylum seeking women, victims, offenders, carers and minority groups) through accredited training, educational programmes, mentoring and one-to-one support;
- **By acting as an international network of youth NGOS** bringing together people and ideas, communicates best practice and encourages debates on current social problems;
- **By carrying out [action research](#) and [evaluation](#)** that is independent, credible, peer-reviewed, user-led, focused and current;
- **By supporting** individuals and grass roots organisations to carry out their own initiatives to shape decision-making and society, and by helping them to maximise their social impact;
- **By being** an authoritative, independent and evidence-based voice on current social policy matters.

Led by its founder and Director, Professor [Dr. Theo Gavrielides](#) and staffed with a dedicated team of [experts, interns and volunteers](#), the IARS International Institute is known for its robust, independent, evidence-based approach to solving current social problems. We are acknowledged internationally for our expertise in justice, equality and youth, and have delivered [projects](#) in areas such as restorative justice, rehabilitation, human rights and inclusion, citizenship, public services and user-led research/ evaluation. IARS is guided by its [three founding values](#).

We deliver research, training and campaigning on key policy issues concerning youth, refugee and asylum seeking groups and restorative justice topics and we run a range of user-led projects. This role is specifically tailored for the Restore:London – Pan-London Restorative Justice Service project.

What does the role involve?

The Research Intern will work on the Restore: London project, which is user-led project giving access to high quality restorative justice services across London. IARS' role is to evaluate the service in order to identify how well the R: L service is meeting the needs of all service-users in accessing restorative justice services in London.

The project will involve the following tasks:

- Assisting in the initial research draft,
- Employing mixed methods approaches,
- Compiling, formatting, analysing qualitative and quantitative data,
- Managing surveys,
- Conducting stakeholder mapping and assisting in semi-structured interviews,
- Supporting focus group interviews,
- Assisting in the initial research drafts,
- Conducting systematic literature reviews,
- Report writing and proofreading.

What support will I be given?

Interns will be given a full induction and will be supported through weekly one-to-one meetings. The candidate will work under the supervision of the User Engagement Leader and will benefit from a range of training initiatives.

- All interns are deemed to be volunteers and are entitled to be reimbursed in line with IARS volunteer policy for travel expenses and up to £5 for lunch expenses,
- Volunteering hours are flexible between 10am-5pm,
- Internships can vary from 1 day to 3 days a week, lasting from 1 to 6 months.

What benefits can I expect to gain from the experience?

You will be provided with a thorough understanding of how to conduct user-led research and develop journalistic skills. Furthermore, the position will offer a rich and high quality experience that will enhance future job prospects within the area of public policy and research.

What skills or experience do I need?

- Excellent written and oral communication skills,
- Excellent research skills (quantitative and qualitative),
- Ability to work as a member of a team and on own initiative,
- Ability to deal with demanding workloads and to prioritise accordingly,
- A keen eye for spotting errors.

Equal Opportunities

The IARS International Institute is committed to equality and within the constraints of its small size and limited financial resources, aims to achieve best practice as an equal opportunities organisation. It is governed by our Equal Opportunity policy whereby no individual will be discriminated against on the basis of their gender, transgender status, sexual orientation, race, age, ethnic origin, nationality, disability, marital status, caring or parental responsibilities, age, religion or belief, or indeed any other grounds that are not relevant to the ability to meet the requirements for this internship opportunity. IARS is committed to providing a working and social environment in which the rights and dignity of each individual are respected and which is free from discrimination, prejudice, intimidation and all forms of harassment and bullying.